

MONDAY, SEPTEMBER 21, 2020
SPECIAL COUNCIL MEETING
4:00 P.M.

SPECIAL COUNCIL MEETING

1. **CALL TO ORDER SPECIAL COUNCIL MEETING:** Mayor Herron called to order the Special Council Meeting of September 21, 2020, at 4:00 PM. via teleconference due to COVID-19 and the need for social distancing.

1.1 **Roll Call:** Present were Mayor Herron, Council Member Gordy, Council Member Byrne, Mayor Pro Tem Maddock and Council Member Schwarz. Also present was City Administrator Blevins.

2. **PUBLIC COMMENTS:** None

3. **DISCUSSION:** General and Utility Fund Budget, Tax Rate, Capital Improvements and Utility Rates.

3.1 City Administrator Blevins reviewed changes that she made to the budget since the previous Council Meeting. She said that she added an infrastructure rehabilitation line item in the Utility budget in case Council decides to proceed with the water and sewer work at Glourie Drive and Pine Chase Grove. She stated the City received definite numbers from the Police Department which was less than anticipated.

4. **DISCUSSION AND POSSIBLE ACTION:**

4.1 Mayor Pro Tem Maddock made a motion to approve Ordinance Number 800-2020 amending Appendix "A" Fee Schedule of the Code of Ordinances of the City of Hilshire Village, Texas, by deleting section 7.200 and replacing it with a new section 7.200 establishing new water and trash rates, seconded by Council Member Gordy.

City Administrator Blevins said this is an annual \$0.25/1000 gallons increase that the City implements to offset costs from using City of Houston water.

A vote was taken to approve the motion approving the City of Hilshire Village Ordinance Number 800-2020 amending Appendix "A" Fee Schedule of the Code of Ordinances of the City of Hilshire Village, Texas, by deleting section 7.200 and replacing it with a new section 7.200 establishing new water and trash rates. The motion passed unanimously.

4.2 Mayor Pro Tem Maddock made a motion to approve Ordinance Number 801-2020 adopting the City of Hilshire Village, Texas, General Budget for the FYE 2021. In accordance with Section 102.007(c) of the Local Government Code, adoption of this year's budget will require raising more revenue from property taxes than in the previous year; therefore, the City must, by separate vote of the City, ratify the property tax increase reflected in the budget. THIS BUDGET WILL

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RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$52,036 OR 3.57%, AND OF THAT AMOUNT \$23,746 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR, seconded by Council Member Byrne.

A roll call vote was taken to approve the motion approving the City of Hilshire Village Ordinance Number 801-2020 adopting the City of Hilshire Village, Texas General Budget for the FYE 2021. In accordance with Section 102.007(c) of the Local Government Code, adoption of this year's budget will require raising more revenue from property taxes than in the previous year; therefore, the City must, by separate vote of the City, ratify the property tax increase reflected in the budget. THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$52,036 OR 3.57%, AND OF THAT AMOUNT \$23,746 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

**Mayor Pro Tem Maddock – Aye
Council Member Gordy – Aye
Council Member Byrne – Aye
Council Member Schwarz – Aye
The motion passed unanimously.**

- 4.3** Mayor Pro Tem Maddock made a motion to approve a component of the tax rate in the amount of \$0.140804/100 for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City for the next fiscal year, seconded by Council Member Byrne.

A vote was taken to approve the motion to approve a component of the tax rate in the amount of \$0.140804/100 for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City for the next fiscal year. The motion passed unanimously.

- 4.4** Mayor Pro Tem Maddock made a motion to approve a component of the tax rate in the amount of \$0.449316/100 for the purpose of funding the maintenance and operation expenditures of the City for the FYE 2021, seconded by Council Member Gordy.

A vote was taken to approve the motion to approve a component of the tax rate in the amount of \$0.449316/100 for the purpose of funding the maintenance and operation expenditures of the City for the FYE 2021. The motion passed unanimously.

- 4.5** Mayor Pro Tem Maddock made a motion that the 2020 property tax rate be increased by the adoption of a tax rate of \$0.590120/100 which is effectively a 2.15 percent increase in the tax rate. THIS TAX RATE WILL RAISE MORE

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TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.50% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$30.00, seconded by Council Member Byrne.

A roll call vote was taken to approve the motion that the 2020 property tax rate be increased by the adoption of a tax rate of \$0.590120/100 which is effectively a 2.15 percent increase in the tax rate. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.50% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$30.00.

**Mayor Pro Tem Maddock – Aye
Council Member Gordy – Aye
Council Member Byrne – Aye
Council Member Schwarz – Aye
The motion passed unanimously.**

4.6 Mayor Pro Tem Maddock made a motion to approve Ordinance Number 802-2020 providing for the levy and collection of Ad Valorem taxes of the City of Hilshire Village, Texas, for the year 2020 providing for two components to the proposed tax rate, consisting of a tax rate of \$0.140804 on each one hundred dollars for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City, and a tax rate of \$0.449316 on each one hundred dollars for the purpose of funding the maintenance and operation expenditures; providing for the date on which such taxes shall be due and payable; providing for penalty and interest on all taxes not timely paid; and repealing all ordinance or parts of ordinances inconsistent or in conflict herewith; and providing for severability. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.50% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$30.00, seconded by Council Member Gordy.

A roll call vote was taken to approve Ordinance Number 802-2020 providing for the levy and collection of Ad Valorem taxes of the City of Hilshire Village, Texas, for the year 2020 providing for two components to the proposed tax rate, consisting of a tax rate of \$0.140804 on each one hundred dollars for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City, and a tax rate of \$0.449316 on each one hundred dollars for the purpose of funding the maintenance and operation expenditures; providing for the date on which such taxes shall be due and payable; providing for penalty and interest on all taxes not timely paid; and repealing all ordinance or

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parts of ordinances inconsistent or in conflict herewith; and providing for severability. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.50% AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$30.00.

**Mayor Pro Tem Maddock – Aye
Council Member Gordy – Aye
Council Member Byrne – Aye
Council Member Schwarz – Aye
The motion passed unanimously.**

- 4.7** Mayor Pro Tem Maddock made a motion for the City of Hilshire Village to enter into an Interlocal Agreement with Harris County for the Coronavirus Relief Fund Grant (CRF) for Small Cities and Terms and Conditions and authorize the City Administrator to complete forms and submit them, seconded by Council Member Gordy.

City Administrator Blevins said a lot of the smaller cities are going for this CRF Grant. She stated that Harris County is working with the cities that are interested in using the funds for equipment that has become necessary due to COVID-19. She stated that the money can be used to updated computer equipment including software. City Administrator Blevins also stated that a requirement is that the money can only be used for items that weren't already in the city budget.

Council Member Gordy said he has gotten used to and appreciates the digital format of the council meeting packets and would support the purchase of laptops and related software using this program. He also said that HVAC sanitation systems are becoming more common and suggested that may be another productive use of funds.

City Administrator Blevins said she will do more research on the deadlines and requirements of the Grant and will report back to Council.

A vote was taken to approve the motion for the City of Hilshire Village to enter into an Interlocal Agreement with Harris County for the Coronavirus Relief Fund Grant (CRF) for Small Cities and Terms and Conditions and authorize the City Administrator to complete forms and submit. The motion passed unanimously.

- 4.8** Mayor Pro Tem Maddock made a motion to approve Disbursements as presented to Council, seconded by Council Member Gordy.

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City Administrator Blevins said she received an additional invoice for DonMar Grading in the amount of \$4,250.00 for the Pine Chase Grove cul-de-sac and drainage repairs.

A vote was taken to approve the motion to approve Disbursements as presented to Council. The motion passed unanimously.

5. ADDITIONAL COUNCIL COMMENTS: None

6. Mayor Pro Tem Maddock made a motion to adjourn the meeting, seconded by Council Member Gordy.

A vote was taken to approve the motion to adjourn the meeting. The motion passed unanimously.

The meeting was adjourned at 4:33 P.M.

Mayor Herron

ATTEST:

Susan Blevins, City Secretary