

**TUESDAY, March 17, 2020
REGULAR COUNCIL MEETING
6:30 P.M.**

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING Mayor Pro Tem Maddock called the City of Hilshire Village Regular Council Meeting to order at 6:30 P.M. at 8301 Westview Drive, Houston, Texas 77055.

1.1 Invocation was given by Mayor Pro Tem Maddock.

1.2 Pledge of Allegiance

1.3 Present were Mayor Pro Tem Maddock and Council Member Swanson. Also present was City Administrator Blevins. Council Member Byrne and Council Member Schwarz were present via teleconference. Mayor Herron, Council Member Gordy, City Attorney Bounds and City Engineer Him were absent. This meeting was held in accordance with the Declared State of Disaster issued by the Governor of Texas on March 13, 2020. In order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19), meetings may be conducted by video conference or telephone conference.

2. CITIZEN'S COMMENTS: None

3. REPORTS TO COUNCIL:

3.1 Police Report: As a precaution during the COVID-19 outbreak Captain Newman did not attend this meeting. His report was provided to Council in the meeting packets.

3.2 City Auditor's Report: As a precaution during the COVID-19 outbreak a representative from Belt Harris Pechacek did not attend this meeting. City Administrator Blevins stated that Council was given the audit via email.

Council Member Swanson stated that the General Fund was in good shape but the Utility Account was a concern. He stated the City did increase the rates but the account needed to be carefully watched.

4. DISCUSSION AND POSSIBLE ACTION:

4.1 Council Member Swanson made a motion to accept the Fiscal Year Ending 2019 Audit, seconded by Mayor Pro Tem Maddock.

A vote was taken to approve the motion to accept the Fiscal Year Ending 2019 Audit. The vote was unanimous.

Due to precautions taken during the COVID-19 outbreak, some items on the Regular Council Meeting Agenda have been postponed to an undetermined date.

7. DISCUSSION AND POSSIBLE ACTION:

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7.4 Council Member Swanson made a motion to discuss and possibly approve the City of Hilshire Village Ordinance 797-2020 declaring the unopposed candidates for Mayor and Council Member Positions 1 and 2 elected, providing that the May 2, 2020 General Municipal Officer Election shall not be held, seconded by Mayor Pro Tem Maddock.

City Administrator Blevins certified that all candidates were running unopposed. The following positions were certified:

**Mayor – Russell Herron
Council Position Number 1 – Mike Gordy
Council Position Number 2 – Robert Byrne**

A vote was taken to approve the City of Hilshire Village Ordinance 797-2020 declaring the unopposed candidates for Mayor and Council Members Positions 1 and 2 elected, providing that the May 2, 2020 General Municipal Officers elections shall not be held. The vote passed unanimously.

10. CONSENT AGENDA: Council Member Swanson made a motion to approve the Consent Agenda including Disbursements, Minutes from the Regular Council Meeting of February 18, 2020, Check Register for February, 2020 and a Proclamation for the Spring Family Event, seconded by Council Member Byrne.

A vote was taken to approve the motion approving the Consent Agenda including Disbursements, Minutes from the Regular Council Meeting of February 18, 2020, Check Register for February, 2020 and a Proclamation for the Spring Family Event. The vote passed unanimously.

11. ADJOURNMENT: Council Member Swanson made a motion to adjourn the meeting, seconded by Council Member Byrne.

A vote was taken to approve the motion to adjourn the meeting. The vote passed unanimously.

The meeting was adjourned at 6:42 P.M.

Mayor Pro Tem Paul Maddock

ATTEST:

Susan Blevins, City Secretary