

TUESDAY, JANUARY 21, 2020
PUBLIC HEARING AND REGULAR COUNCIL MEETING
6:30 P.M.

REGULAR COUNCIL MEETING

1. **CALL TO ORDER REGULAR COUNCIL MEETING** Mayor Herron called the City of Hilshire Village Regular Council Meeting to order at 6:32 P.M. at 8301 Westview, Houston, Texas 77055.

1.1 **Invocation** was given by Council Member Swanson.

1.2 **Pledge of Allegiance**

1.3 **Present** were Mayor Herron, Council Member Gordy, Council Member Byrne, Council Member Swanson and Mayor Pro Tem Maddock. Also present were City Administrator Blevins, Alternate Fire Commissioner Leiker, City Engineer Him and Spring Valley Captain Newman. Council Member Schwarz and City Attorney Bounds were absent.

2. **CITIZEN'S COMMENTS:** None

3. **REPORTS TO COUNCIL:**

3.1 **Police Report:** Captain Newman said December was a quiet month. He stated there were 109 calls for service and 12 traffic citations were issued. Captain Newman said the department is proud to welcome a reserve officer to full time status. He also said that the department responded to the fire at 8381 Westview Drive to assist with traffic and scene control.

4. **PUBLIC HEARING**

4.1 **Mayor Herron recessed the Regular Council Session and called to order the Public Hearing at 6:37 p.m.**

4.2 **David White, Tetra Land Services,** said he is representing the homeowner for this re-plat.

Janis Hooker, 5 Pine Creek Lane, asked if the approved variance to allow lot access to improvements to lot 2 will affect her property and if there are any planned substantial changes to the land. Mr. White responded "no", that access will be allowed to be maintained as it has been for both lots to have right of way egress. He said as far as he knows there are no plans to change the lot at this time.

Mayor Herron adjourned the Public Hearing and reconvened the Regular Council Session at 6:41 p.m.

5. **DISCUSSION AND POSSIBLE ACTION:**

5.1 Council Member Gordy made a motion to approve the Pine Creek Village Partial Re-Plat No. 1 of Lot 10 and 11 of Pine Creek located at # 2 and # 3 Pine Creek Lane in Residential Zone "R-3", seconded by Mayor Pro Tem Maddock.

**TUESDAY, JANUARY 21, 2020
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A vote was taken to approve the motion approving the Pine Creek Village Partial Re-Plat No. 1 of Lot 10 and 11 of Pine Creek located at # 2 and # 3 Pine Creek Lane in Residential Zone “R-3”. The vote passed unanimously.

City Administrator Blevins stated that the appropriate signatories are needed to sign the approved Partial Re-Plat at this time.

6. REPORTS TO COUNCIL (Continued):

6.1 Engineers Report: City Engineer Him said there are no current major projects under review.

Engineer Him said the fire event at 8381 Westview Drive revealed that the fire hydrants at City Hall and on Pine Creek Lane have different sized outlets than the hose connection on the fire trucks. He stated that he will review the specifications from the infrastructure project plans to determine where the issue began and if we are able to go back to the contractor for correction.

Engineer Him said he will coordinate with Council Member Byrne to generate a plan for repairing the erosion at the end of the Pine Chase Grove cul-de-sac.

7. DISCUSSION AND POSSIBLE ACTION:

7.1 Mayor Herron said two (2) public hearings are required to alter the Zoning Ordinance. He said Council is to decide on proceeding with scheduling the first public hearing to consider allowing limited height accessory structures to be placed within the side and rear setback lines.

Council Member Swanson asked if the public hearing would include previous topics of altering driveway specifications and impervious coverage materials.

Mayor Herron said that discussion can be had but it should not hold up a decision on the accessory structure discussion and vote.

Council Member Byrne noted corrections were needed to the language to consider each Zoning District and their respective side setbacks.

Mayor Herron asked if Council was ready to have staff prepare an ordinance and advertise a public hearing, the consensus was “yes”.

7.2 Mayor Pro Tem Maddock made a motion to approve the City of Hilshire Village Resolution Number 2020-200 approving the third Amendment by and between the City of Hilshire Village and METRO and authorizing the Mayor to execute the Agreement, seconded by Council Member Swanson.

Administrator Blevins said the current contract is in effect until 2021, and this new agreement will extend to the year 2040 and will bring approximately \$103,000.00 of revenue annually.

**TUESDAY, JANUARY 21, 2020
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A vote was taken to approve the motion approving the City of Hilshire Village Resolution Number 2020-200 approving the third Amendment by and between the City of Hilshire Village and METRO and authorizing the Mayor to execute the Agreement. The vote passed unanimously.

7.3 Mayor Pro Tem Maddock made a motion to approve the City of Hilshire Village Resolution Number 2020-202 approving an amendment to the Fee Schedule to include Parking Permits, seconded by Council Member Byrne.

Mayor Herron said the proposed fee schedule is 3-days \$10, 14 days \$25 and for a 30-day permit the fee is \$50.

Ann Diebel, 1101 Ridgeley Drive, asked if the permit includes the area in front of your own house.

Mayor Herron answered, "Yes, this is for all overnight street parking". He added that the permit is renewable per vehicle but that the stipulation remains that only five vehicles are permitted to be visibly parked per residential address including street parking.

Bill Bristow, 1233 Pine Chase Drive, said it seems the City is permitting vehicle owners to block the thoroughfare by parking on the street and therefore violating state law. Mr. Bristow also asked how the City plans to enforce the "No Parking" areas and overnight restrictions.

Mayor Herron responded that a Parking Ordinance had already been passed with language that states that no vehicle is to be left standing in a manner which will impede traffic or block egress from a driveway.

Council Member Gordy responded that Spring Valley Police Department has been consulted through the development of the Parking Ordinances and are on board with limiting overnight street parking to promote street visibility and, therefore, safety. He said he has noticed an improvement in street parking on Ridgeley Drive since the recent parking ordinances were passed and is encouraged by the efforts of Spring Valley Officers to enforce traffic regulations.

Council Member Byrne stated that limiting street parking helps police officers to identify mischief and improves clear line of sight through the City. He said warning and violation notices have been prepared for officers to use to educate Parking Ordinance violators, regardless of their Hilshire Village residence status.

A vote was taken to approve the motion approving the City of Hilshire Village Resolution Number 2020-202 approving an amendment to the Fee Schedule to include Parking Permits. The vote passed unanimously.

8. CLOSED EXECUTIVE SESSION: None

9. DISCUSSION: None

10. REPORTS TO COUNCIL (Continued):

TUESDAY, JANUARY 21, 2020
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10.1 Fire Commissioner's Report: Commissioner Byrne said year to date there have been 21 fire calls and 42 calls for EMS, of which 19 were life threatening. He stated that the Fire Department has released the Annual Report and reviewed some of the figures.

Commissioner Byrne said the fire at 8381 Westview was caused by an electrical shortage within an emergency exit sign. He said there were no occupants at the time and the fire was extinguished without injury to any of the emergency responders. He stated that the City of Houston also responded to the scene and connected to a hydrant on the North side of Westview, however, the water stored in the Village Fire Department's truck was enough to extinguish the fire. He said the hydrants at City Hall and on Pine Creek Lane have different sized connections than the hoses on the Village Fire Department trucks and that all of the hydrants in the City should be inspected.

Commissioner Byrne said the plans for the station rebuild are incomplete and are not ready for accurate bidding so that has been postponed.

10.2 City Administrator's Report: Administrator Blevins said Engineer Him is going to meet with the residents and Council Member Byrne to create a plan for the area at the end of the Pine Chase Grove cul-de-sac. The replacement of the street sign and pole at Pine Chase Grove as well as a stop sign at Archley and pavement striping on the curve on Ridgeley have not been completed although a purchase order has been issued.

Administrator Blevins said the office received a complaint that mail has not been consistently delivered to one of the houses in the small cul-de-sac on Ridgeley Drive near Wirt Road. She said it was likely an isolated issue due to a mail carrier unfamiliar with the addressing. Council Member Byrne pointed out that the addresses are numbered in sequential order and should not be a problem for the carrier to find.

Council Member Byrne asked about a fallen tree in a ravine on Ridgeley. Administrator Blevins said the tree is likely gone by now but we have not been able to verify this by visual inspection yet.

Council Member Byrne also asked about the multiple complaints regarding ditch grading. Administrator Blevins said those are being tracked and will be discussed with Engineer Him when it comes time to do another round of grading in the Spring season.

10.3 Treasurer's Report: Administrator Blevins said the Investment Policy is in the consent agenda, and no changes have been made from the prior year.

10.4 Building Official's Report: Mayor Herron said he appreciates the Board of Adjustments for their work in the recent decisions on 1111 Guinea Drive and 1123 Guinea Drive. He stated that the Board acted deliberately and fairly while keeping in line with the spirit of the City's ordinances.

TUESDAY, JANUARY 21, 2020
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11. CONSENT AGENDA: Mayor Pro Tem Maddock made a motion to approve the Consent Agenda consisting of Disbursements presented to Council, Minutes from the Regular Council Meeting of December 17, 2019, Check Register and Financials for December 2019, City of Hilshire Village Resolution 2020-201 approving the Investment Policy for Public Funds and authorizing the Mayor to sign a one (1) year contract with the Houston Community Newspaper, a division of the Houston Chronicle Media, utilizing the Memorial Examiner Distribution, seconded by Council Member Swanson.

A vote was taken to approve the motion approving the Consent Agenda consisting of Disbursements presented to Council, Minutes from the Regular Council Meeting of December 17, 2019, Check Register and Financials for December 2019, City of Hilshire Village Resolution 2020-201 approving the Investment Policy for Public Funds and authorizing the Mayor to sign a one (1) year contract with the Houston Community Newspaper, a division of the Houston Chronicle Media, utilizing the Memorial Examiner Distribution. The vote passed unanimously.

12. REPORTS FROM COUNCIL: None

13. ADDITIONAL COUNCIL COMMENTS: None

14. FUTURE AGENDA TOPICS: Council Member Gordy said the Hickory Shadows Park gets very little utilization by Hilshire Village Residents because of the location and the fact that there is no sidewalk. He suggested a sidewalk be installed in the City of Houston right-of-way to encourage more use of the park. Mayor Herron said we would have to convince the City of Houston to allow it, and that the City of Hilshire Village might need to contribute funds to the project.

15. ANNOUNCEMENTS: None

16. ADJOURNMENT: Mayor Pro Tem Maddock made a motion to adjourn the meeting, seconded by Council Member Swanson.

A vote was taken to approve the motion to adjourn the meeting. The vote passed unanimously.

The meeting was adjourned at 7:45 P.M.

Mayor Herron

ATTEST:

Susan Blevins, City Secretary