

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, NOVEMBER 21, 2017
REGULAR COUNCIL MEETING
6:30 P M

TAB

NOVEMBER 21, 2017

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Swanson)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. REPORTS TO COUNCIL:

- 2.1 Police (Lieutenant Wood) 1
 Incident Report for October
 Up to date Incident Report for November

3. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

4. COUNCIL DISCUSSION:

5. REPORTS TO COUNCIL:

TUESDAY, NOVEMBER 21, 2017
REGULAR COUNCIL MEETING
6:30 P M

TAB

5.1 Engineers Report: (Efrain Him, HDR) 2

- Archley Drive Reconstruction Project
- Hilshire Villas Subdivision
- Mennonite Church Redevelopment
- Backflow Preventer at Hickory Shadows
- Water Meter Assembly at Hickory Shadows
- 1210 Archley Drive
- 8005 Bromley Road
- 8006 Burkhart Road
- 1301 Glourie Drive
- 7910 North Villa Court
- 15 Pine Creek Lane
- 1130 Ridgeley Drive
- 8373 Westview Drive
- 8399 Westview Drive
- 1131 Wirt Road
- Pine Creek Lane/Commercial Area - R-O-W and Clean-up status
- TCEQ Corrosion Control for Water System
- Documentation for the License Agreement with Texas Conference Association

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6.1 Discussing and possible approval of a variance to Ordinance Number 704 regarding a circular driveway access in the Right-of-Way at 1201 Pine Chase Drive. Ordinance state circular driveways can't exceed a total of twenty-eight (28) feet in width. (City Administrator and City Engineer Him) 3

6.2. Authorize the change of the fence encroachment and the License Agreement approved by City Council on September 19, 2017 to allow the ability to exit safely from the emergency exit door and to allow access to the storage unit attached to the building at 8391 Westview (City Administrator and Mayor Pro Tem Maddock) 4

6.3 Authorizing the City to replace the Backflow Preventer at Wirt and Hickory Shadows with a not to exceed cost of \$8,820.00. Both the check valves inside the existing Backflow Preventer are leaking and deteriorated. The unit itself is a discontinued model (age) and parts are not readily available (City Engineer Him) 5

TUESDAY, NOVEMBER 21, 2017
REGULAR COUNCIL MEETING
6:30 P M

TAB

6.4 Accepting the application for a Business Use for Gardline Surveys, Inc. at 8399 Westview, Suite 200 in accordance with the Commercial Zoning Ordinance. (City Administrator Blevins) 6

If there are no objections from Council, the City Engineer is excused.

6.5 Appointing Kathleen Stafford, currently an Alternate Board Member, to fill the vacant Position on the Board of Adjustment replacing Michael Peterman for a two (2) year term.

6.6 Nominating candidates for the position of Alternate Board of Adjustment Member and appointing the position for a two (2) year term. 7

6.6 Authorizing the City Administrator to purchase medical insurance for the City’s full-time employees with a not to exceed price of \$21,500.38/year to commence 1/1/17. FYE 2018 cost would not exceed \$16,804.66 which funds would come from the Contingency and Miscellaneous Accounts. 8

Recess the Regular Council Session

7. ACTION ITEM:

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections 551.089 (Security Devices or Security Audits).

7.1 **CLOSED EXECUTIVE SESSION:** Consultation with Attorney – Texas Government Code Sec. 551.071. Private consultation with attorney regarding commercial use of property in residential district R-1 at 1317 Ridgely.” 9

7.2 City Council may deliberate and consider any actions necessary on any items discussed in the Executive Session.

Convene the Regular Council Session

If there are no objections from Council, the City Attorney is excused

TUESDAY, NOVEMBER 21, 2017
REGULAR COUNCIL MEETING
6:30 P M

TAB

8. REPORTS TO COUNCIL: (CON'T)

8.1 Fire Commissioner (Fire Commissioner Byrne)	10
8.2 City Administrator.....	11
Complaint & Issues Report	
Consent Agenda	
8.3 Building (City Administrator)	12
Permits and inspections issued	
Board of Adjustment Hearing December 7 th at 6:30 PM regarding	
8399 Westview and 1201 Pine Chase	
8.4 Treasurer.....	13
Financials	

9. CONSENT AGENDA:

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

9.1 Disbursements: Summary, Deposits	14
Invoices	
9.2 Approving the Minutes from the Council Workshop, August 25, 2017.	15
9.3 Approving the Minutes from the Council Workshop and Special Council Meeting, August 29, 2017.....	16
9.4 Approving the Minutes from the Pine Creek Lane Fence Workshop, Public Hearing and Council Workshop, September 14, 2017	17

TUESDAY, NOVEMBER 21, 2017
REGULAR COUNCIL MEETING
6:30 P M

TAB

9.5 Approving the City of Hilshire Village Resolution Number 160-2017 casting its vote for Mike Sullivan, to fill the position on the Board of Directors of the Harris County Appraisal District, representing and to be filled by the cities, other than the City of Houston, participating in the appraisal district. 18

9.6 Approving the City of Hilshire Village Resolution Number 161-2017 entering into an agreement with Harris County for administration and implementation of a regional watershed protection education program; and approving the payment of \$395.38 for its share of the cost of the project. 19

9.7 Approving the City of Hilshire Village Resolution Number 162-2017 appointing Kyle Sears as a Board Member of the Subsidence District for a two (2) year term..... 20

10. REPORTS FROM COUNCIL:

10.1 Mayor Herron - None

11. ADDITIONAL COUNCIL COMMENTS:

12. FUTURE AGENDA TOPICS:

Code Enforcement – Date for Town Hall Meeting to discuss
Capital Improvement Financing
Wirt Road/Westview Traffic Safety

13. ANNOUNCEMENTS:

14. ADJOURNMENT:

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

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I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at November 17, 2017 at 3:35 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.