

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, AUGUST 16, 2016
REGULAR COUNCIL MEETING
6:30 P M

TAB

AUGUST 16, 2016

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Gunn)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. REPORTS TO COUNCIL:

- 2.1 Police (Chief Evans) 1
Incident Report for July
Up to date Incident Report for August

3. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

4. COUNCIL COMMENTS:

5. REPORTS TO COUNCIL: Con't

- 5.1 Engineers Report: (Efrain Him, HDR) 2
Pine Creek & Bridle Spur Project
Friarcreek Lane
Hilshire Villas Subdivision (Schwab Design Builders)
1220 Archley Drive
1307 Friarcreek Lane

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1100 Ridgeley Drive
1130 Ridgeley Drive
1305 Ridgeley Drive
1206 Pine Chase Drive
1115 Glourie Drive
1030 Glourie Circle
Concrete Pavement Cracks and Damaged Concrete Curbs
Pine Creek Lane West Storm Sewer Outfall Repair/Rehabilitation
Asphalt Crack Sealing
Concrete Channel Liner at 1206 Glourie Drive

6. ACTION ITEMS: ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION

6.1 Authorizing payment of Conrad Construction Company, LTD invoice for services provided to the City for the Pine Creek/Bridle Spur Reconstruction Project, Invoice # 10, in the amount of \$40,921.73. (Efrain Him, HDR)..... **3**

6.2 Discussion and possible action on the feasibility of covering the swale/ravine in the front yard of 1220 Archley Drive to allow prospective buyers the option to extend the building footprint to the 30-ft front building setback. (Efrain Him, HDR). **4**

6.3 Authorizing the re-dedication of a 9-ft x 25-ft Easement for the Pine Creek Water Meter Vault to the City of Houston (Efrain Him, HDR). **5**

6.4 Consideration and possible action to accept a Subdivision Improvement Agreement Between City and Schwab Design Builders, LLC for Hilshire Villas (City Attorney Mickelson and Kyle Sears Attorney for Schwab Design)..... **6**

If there are no objections from Council, the City Engineer is excused

6.5 Approving the request by the Village Fire Department Commissioners to approve the 2015 Intra-Budgetary Transfers. (City Administrator Blevins) **7**

6.6 Authorizing the City to purchase paint to provide to the commercial area to paint existing buildings to approve the aesthetics and uniformity of the commercial area to not exceed \$1,000.00 as an Economic Development Project (City Administrator Blevins and Mayor Herron). **8**

7. DISCUSSION:

7.1 Planning and Zoning: Presentation on the Zoning Committee's recommendation for the Commercial Area (C-1). (Committee Chair Kathleen Stafford) **9**

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7.2 8373 Group (City Administrator Blevins and City Attorney Mickelson) 10

7.3 FYE 2017 Budget (City Administrator Blevins and Mayor Herron).....

7.4 Parking issues update.....

If there are no objections from Council, the City Attorney is excused

8. ACTION ITEMS: CON'T

Recess the Regular Council Session

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

8.1 CLOSED EXECUTIVE SESSION: (none at the time the Agenda was posted)

8.2 City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

Convene the Regular Council Session

9.. REPORTS TO COUNCIL: (CON'T)

9.1 Fire Commissioner Report (Alternate Commissioner Byrne) 11

9.2 City Administrator
Complaint & Issues Report 12
Consent Agenda

9.3 Building (City Administrator) 13
Permits and inspections issued

9.4 Treasurer 14
Financials

10. REPORTS FROM COUNCIL:

10.1 Mayor Herron –

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11. CONSENT AGENDA:

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

13.1 Disbursements: Summary, Deposits 15
 Invoices

13.2 Approving the Minutes from the Regular Council Meeting of July 19, 2016 16

13.3 Approving the Fraud and Misconduct Policy. 17

13.4 Authorizing payment to the Friends of the Spring Branch Memorial Library in the amount of \$250 (This expense has been approved in our 2015/2016 budget) 18

14. ADDITIONAL COUNCIL COMMENTS

15. ANNOUNCEMENTS

16. ADJOURNMENT

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on August 12, 2016 at 4:00 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.