

TUESDAY, MAY 20, 2014
REGULAR COUNCIL MEETING
6:30 P M

TAB

MAY 20, 2014

PUBLIC HEARING

1. PUBLIC HEARING

1.1 CALL TO ORDER PUBLIC HEARING

1.2 Public Hearing on a Specific Use Permit for the Food Pantry located at the Holy Cross Lutheran Church, located at 7901 Westview. 1

The purpose of the Public Hearing is to receive input from the public, either oral or written, regarding the addition of a new 20' X 20' permanent metal building addition with screen wall and appropriate landscaping to the existing permanent metal building being utilized for the Food Pantry and add a 20' X 20' permanent metal Storage Building and fence with appropriate landscaping between the existing tennis courts and parking lot.

1.3 ADJOURNMENT

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Gunn)
- 1.2 Pledge of Allegiance (Michael and Joseph Woloson)
- 1.3 Roll Call

2. ACTION ITEMS (*CONSIDERATION AND POSSIBLE ACTION ON*):

2.1 Recognition of service for Council Member Castro 2

Recess for refreshments

2.2 Approving Ordinance Number 700 of the City of Hilshire Village, Texas canvassing the returns and declaring the results of the General Election held on May 10, 2014 for the purpose of electing one (1) Mayor and two (2) Council Members for a full term of two (2) years. (City Secretary Blevins) 3

AN ORDINANCE OF THE CITY OF HILSHIRE VILLAGE, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD ON MAY 10, 2014 FOR THE PURPOSE OF ELECTING ONE (1) MAYOR AND TWO (2) COUNCIL MEMBERS FOR A FULL TERM OF TWO (2) YEARS

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2.3 Administer Oaths of Office for one (1) Mayor and two (2) Council Members: (City Secretary Blevins and Mayor Whiting) 4

3. CITIZENS COMMENTS/PUBLIC FORUM (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

4. COUNCIL COMMENTS:

5. REPORTS TO COUNCIL:

5.1 Police..... 5
Incident Report for April
Up to date Incident Report for May

6. ACTION ITEMS: ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION

6.1 Approving the City of Hilshire Village Ordinance Number 698 granting a Specific Use Permit to Holy Cross Church located at 7901 Westview for the addition of a new 20' X 20' permanent wood front metal building to be added to the existing freshly painted and landscaped permanent metal building being utilized for the Food Pantry and an addition of a 20' X 20' permanent wood structure with hardy plank siding to be utilized as a storage building with appropriate landscaping to be added between the existing tennis courts and parking lot (Mayor Whiting and City Attorney Olson)..... 6

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS, GRANTING A SPECIFIC USE PERMIT, PURSUANT TO THE CITY'S ZONING ORDINANCE; AUTHORIZING THE ADDITION OF A NEW 20' X 20' PERMANENT WOOD FRONT METAL BUILDING TO BE ADDED TO THE EXISTING FRESHLY PAINTED AND LANDSCAPED PERMANENT METAL BUILDING BEING UTILIZED FOR THE FOOD PANTRY AND AN ADDITION OF A 20' X 20' PERMANENT WOOD STRUCTURE WITH HARDY PLANK SIDING TO BE UTILIZED AS A STORAGE BUILDING WITH APPROPRIATE LANDSCAPING TO BE

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ADDED BETWEEN THE EXISTING TENNIS COURTS AND PARKING LOT AT THE HOLY CROSS LUTHERAN CHURCH ON THE TRACT OF LAND AT 7901 WESTVIEW, TO BE CONSTRUCTED IN ACCORDANCE WITH THE BUILDING FOOTPRINT AND SETBACKS APPROVED BY THE BUILDING OFFICIAL, AND ALL CONSTRUCTION WILL BE PERMITTED AND INSPECTED PER THE CITY'S ORDINANCES; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING FOR AMENDMENT TO THE ZONING DISTRICT MAP OF THE CITY TO REFLECT THE SPECIFIC USE PERMIT, PROVIDING FOR A PENALTY IN AN AMOUNT NOT MORE THAN TWO THOUSAND DOLLARS (\$2,000); AND PROVIDING FOR SEVERABILITY.

7. DISCUSSION

- 7.1 Designating pavers as an impermeable building material..... 7
- 7.2 Amendments to the City Tree Ordinance and enforcement issues..... 8

8. REPORTS TO COUNCIL: (CON'T)

- 8.1 Engineers Report: 9
 - Pine Chase & Glourie Drive Project
 - Pine Creek & Bridle Spur Project
 - Street Signs Replacement
 - 1115 Glourie
 - 1308 Ridgeley
 - 1331 Friarcreek
 - 1313 Ridgeley
 - 1310 Pine Chase Drive
 - 1311 Pine Chase Drive
 - 7 & 9 Pine Creek
 - 9 & 10 Pine Creek
 - 1022 Glourie Circle
 - 1209 Pine Chase Drive
 - 1102 Guinea Drive
 - 1240 Archley
 - 8010 Bromley
 - 8202 Burkhart

9. ACTION ITEMS: ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION

- 9.1 Authorizing payment of HDR invoice for Professional Engineering Services provided to the City for the Pine Creek & Bridle Spur Reconstruction Project, invoice # 2 in the amount of **\$26,453.42**. (HDR- Efrain Him) 10

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9.2 Approving the City of Hilshire Village Ordinance Number 699 amending the Code of Ordinances of the City of Hilshire Village, Texas Chapter 10 by deleting Article 10.400 and replace with a new Article 10.400 reflecting all stop and yield signs. (City Secretary Blevins and City Engineer Efrain Him) 11

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, CHAPTER 10 BY DELETING ARTICLE 10.400 – STOP INTERSECTIONS AND REPLACING WITH A NEW ARTICLE 10.400 - STOP AND YIELD INTERSECTIONS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

9.3 Approving the driveway approach where it meets the street at 1209 Pine Chase. (Mayor Whiting, City Attorney David Olson and City Engineer Efrain Him)..... 12

If there are no objections from Council the City Engineer is excused

9.4 Discussing Comprehensive Zoning Planning Process and approving proposal for planning services (Council Member Gunn, Mayor Whiting and Attorney Kim Mickelson) 13

9.5 Approving the Village Fire Department’s 2013 Intra Budgetary Transfers (Mayor Whiting)..... 14

9.6 Approving the City of Hilshire Village Ordinance Number 701 adopting a new Schedule of Fees. (City Secretary Blevins) 15

AN ORDINANCE OF THE CITY OF HILSHIRE VILLAGE, TEXAS ADOPTING A SCHEDULE OF FEES TO BE CHARGED FOR SERVICES PERFORMED BY THE CITY; PROVIDING A PENALTY NOT TO EXCEED \$500.00 FOR EACH DAY OF VIOLATION; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

If there are no objections from Council the City Attorney is excused

10. REPORTS TO COUNCIL: (CON’T)

10.1 Fire Commissioner (Mayor Whiting)..... 16
Discussion of 2015 Budget

10.2 Building (City Secretary)
Permits and inspections issued
New Plan Check List 17

10.3 City Secretary
Complaint & Issues Report..... 18
Consent Agenda

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10.4 Treasurer..... 19
Financials

Recess the Regular Council Session

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

10.5 CLOSED EXECUTIVE SESSION: (No items at the time of agenda posting)

Consultation with Attorney regarding pending and possible litigation (Authorized under Texas Government Code, Section 551.071) to discuss:

Personnel matters (Authorized under Texas Government Code, Section 551.074 Personnel Matters) to discuss:

Convene the Regular Council Session

10.6 City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

11. REPORTS FROM COUNCIL

11.1 Mayor Whiting 20

12. CONSENT AGENDA

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

12.1 Disbursements: Summary, Deposits..... 21
Invoices

12.2 Approving the Minutes from the Public Hearing on April 15, 2014..... 22

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12.3 Approving the Minutes from the Regular Council Meeting of April 15, 2014..... 23

12.4 Approving a donation up to \$500 to the HV Civic Club to fund the decorating of the Hilshire Village Parade float for the 4th of July Independence Festival. (This expense has been approved in our 2013/2014 budget)..... 24

12.5 Approving a temporary permit allowing the Hilshire Village 4th of July Festival Float to be parked outside during the construction and tear-down..... 25

12.6 Approving a donation of \$750.00 to the Villages Independence Festival. (This expense has been approved in our 2013/2014 budget). 26

12.7 Approving the Minutes from the Special Council Meeting of May 2, 2014 27

13. ADDITIONAL COUNCIL COMMENTS

14. ANNOUNCEMENTS

15. ADJOURNMENT

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).
City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on May 16, 2014 at 4:45 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.