

The City of Hilshire Village

TUESDAY, February 25, 2014

COUNCIL WORKSHOP

6:30 P.M.

1. COUNCIL WORKSHOP

1.1 Call to Order: Mayor Whiting called the City of Hilshire Village Council Workshop to order at 6:31 P.M. at 8301 Westview, Houston, Texas 77055.

1.2 Wirt Road Subdivision – Schwab Design Builders Presentation: David Schwab and Larry Brownback from Brownback Projects made a presentation to council on the proposed subdivision.

1.3 Council and Citizens Comments: The following residents made comments during the workshop:

Russell Herron, 12 Hilshire Grove Lane

Nyle Polis, 1210 Glourie

Marcus Dotson, 3 Hilshire Grove Lane

Bob Cochran, 8 Hilshire Grove Lane

1.4 Mayor Whiting adjourned the Council Workshop at 7:45 PM.

Shannon Whiting, Mayor

ATTEST:

Susan Blevins, City Secretary

TUESDAY, February 25, 2014
SPECIAL COUNCIL MEETING
6:30 P.M.

1. COUNCIL WORKSHOP – see separate minutes

2. SPECIAL COUNCIL MEETING:

2.1 CALL TO ORDER: Mayor Whiting called the City of Hilshire Village Special Council Meeting to order at 7:46 P.M. at 8301 Westview, Houston, Texas 77055.

2.2 Present: were Mayor Shannon Whiting, Mayor Pro Tem Stephanie Post and Council Members Connie Castro, Edward Davis and Paul Maddock. Also present were City Secretary Susan Blevins; City Engineer Efrain Him, P.E., HDR/Claunch & Miller, Inc.; and City Attorney David Olson, Olson & Olson. Council Member Gunn was absent.

3. ACTION ITEMS:

3.1 Council Member Maddock made a motion to authorize the City Attorney to review documents regarding the conveyance of the R-O-W to the City on Bridle Spur Lane, seconded by Council Member Castro. Mayor Whiting said that this was to give City Counsel permission to review all the documentation to make sure it was in line. David Olson, City Attorney, stated the survey had been done and the only documentation the City seemed to be missing was the subrogation from the resident at 1317 Bridle Spur which was just refinanced and the home owner was pursuing the proper paperwork. David Olson indicated that Council should proceed with the engineering but not accept the dedication until such time as the City is ready to hire a contractor. Mayor Whiting indicated that the dedication could be done at the same Council Meeting as the vote to

hire the Contractor.

Robert Byrne, 1305 Bridle Spur, asked if the buyer of the house just sold on Bridle Spur was agreeable to the conveyance. City Secretary Blevins stated the new owner had already signed the conveyance.

Nyle Polis, 1210 Glourie, made the comment that at the time the Village was formed the residents owned the property to the center of the street and before the city would accept the deeding of the property, the street had to be paved. By the time the street wore out the City had time to acquire funds to maintain the street. He stated he felt it was only fair that that practice continue with Bridle Spur as otherwise he feels that those residents are being treated differently than the rest of the City's residents. Mr. Polis' solution is to acquire a paving lien for that section where the residents pay the same interest as the City and would pay off their lien even if it happened when the resident sold their house and that way the City would be reimbursed the cost. Mr. Polis also stated that the City was always looking for more tax revenue so if we do not spend what we do not need to spend then maybe residents would not be so anxious.

Bill Bristow, 1233 Pine Chase Drive, asked that all Council Members read in its entirety and understand all the documents regarding the conveyance of Bridle Spur to the City. He indicated that he wanted Council Members not to rely only on the recommendation of the City Attorney and/or City Engineer.

Council Member Maddock indicated that he relies on the expert witness of the City Attorney and City Engineer to help him understand. Mayor Whiting indicated the same, that all of Council was dedicated to their jobs and stated that she was able to ask questions and understand as she has been reading and working on the paperwork for a while. Council Member Castro indicated that as Mr. Bristow had been on Council he should recognize that the Council does its due diligence very thoroughly.

A vote was taken to approve the motion to authorize the City Attorney to review documents regarding the conveyance of the R-O-W to the City on Bridle Spur Lane. The vote passed unanimously.

The City Attorney was excused at this time.

3.2 Council Member Castro made a motion to discuss and select the Street/Traffic Sign Design and Vendor/Manufacture (Pathmark Traffic Products of Texas, Inc. or Metalcraft Industries, Inc.) for procurement of materials associated with the Street Sign Replacement Project and selection of Republic Traffic Safety, Inc. as the Contractor for the installation of new street/traffic signs and removal of old signs, seconded by Mayor Pro Tem Post.

City Engineer, Efrain Him, stated the cost for Metalcraft is approximately \$41,000.00 versus Pathmark cost of approximately \$37,000.00. The only difference is the signs are a curved corner versus a straight cut and the location of the scroll. The scroll is a component of the sign. The sign is a straight smooth pole with a finial and two 36" paddles with a scroll. About twenty-five (25) street signs will be combined with stop, yield or speed limit signs. The logo will be on the street signs. The signs will be available approximately one month after ordered. The City Engineer indicated he would also earmark \$2,500.00 for extra parts.

Council Member Castro amended her motion to read "select the Street/Traffic Sign

Design and Vendor/Manufacture Pathmark Traffic Products of Texas, Inc. for procurement of materials associated with the Street Sign Replacement Project and selection of Republic Traffic Safety, Inc. as the Contractor for the installation of new street/traffic signs and removal of old signs not to exceed \$40,000.00”, seconded by Mayor Pro Tem Post.

A vote was taken to approve the motion to select the Street/Traffic Sign Design, and Vendor/Manufacture Pathmark Traffic Products of Texas, Inc. for procurement of materials associated with the Street Sign Replacement Project and selection of Republic Traffic Safety, Inc., as the Contractor for the installation of new street/traffic signs and removal of old signs not to exceed \$40,000.00. The vote passed unanimously.

3.3 Mayor Pro Tem Post made a motion to discuss and approve a new seal for the City, seconded by Council Member Davis. Mayor Whiting said that she and Council Member Castro met with the graphic designer and came up with two (2) options. On the black and white version the “Est. 1955” may be a different font and/or color. The new leaf is simple and easily recognizable. Trees were ruled out as looking too similar to the logos for the Cities of Piney Point and Spring Valley. The City will be using the new logo on everything – stationary, business cards, website, etc. The City Engineer reminded Council that there are limits as to what the sign manufacturer could do. The current seal is too complicated to be used. Mr. Him will be sending the proposed logo to Metalcraft to be sure the new logo can be used.

Council Member Davis does not really want to see the current seal replaced but understands it cannot be replicated. After further discussion it was decided the Mayor should go back to the graphic designer for additional changes.

Mayor Pro Tem Post made a motion to table the motion to approve a new seal for the City, seconded by Council Member Maddock.

A vote was taken to approve the motion to table the motion to approve the new seal for the City. The vote passed 3-1. Mayor Pro Tem Post, Council Members Davis and Maddock voted for the motion. Council Member Castro voted against the motion.

3.4 Council Member Davis made a motion to authorize the City Engineer to prepare a proposal for engineering design for Pine Creek and Bridle Spur Lane’s utility and pavement, seconded by Council Member Maddock.

Mayor Whiting said she had talked to the City Engineer regarding using a different type of cost structure. She stated in prior contracts the cost was based on a percentage of the estimate of construction cost. This time they are costing the project out on a “level of effort”. City Engineer, Efrain Him, said HDR would give the linear footage on improvements and have plan and profile sheets tallied for each area and the man-hour estimate for each sheet. There will also be man hour estimates for administration. This method will help economize as they can do Bridle Spur and Pine Creek at the same time.

A vote was taken to approve the motion authorizing The City Engineer to prepare a proposal for engineering design for Pine Creek and Bridle Spur Lane’s utility and pavement. The vote passed unanimously.

ADDITIONAL COUNCIL COMMENTS: Mayor Whiting stated she attended a meeting with City of Houston's Council Member Stardig, Mayor Ramsey from City of Hunters Creek Village and Mayor McMillian from the City of Bunker Hill Village to discuss noise reduction for I-10.

4. ADJOURNMENT: Council Member Maddock made a motion to adjourn, seconded by Council Member Davis. The meeting was adjourned at 8:25 PM.

Shannon Whiting, Mayor

ATTEST:

Susan Blevins, City Secretary