

CITY OF HILSHIRE VILLAGE
FYE 2020 PRELIMINARY BUDGET

FYE 2020 (2019 TAX YEAR) PRELIMINARY BUDGET PRESENTED TO COUNCIL ON 8-20-19 USING 2018 ACTUAL TAXABLE VALUES AND PROPOSED TAX RATES		ACCT NO.	FYE '19 BUDGET	FYE '20 PROPOSED BUDGET	NOTES
1	UNRESTRICTED GENERAL FUND				UNRESTRICTED GENERAL FUND
2	Pass Through Cash Flow				Pass Through Cash Flow
3	Recycle & Trash Fees	42500	\$ 84,444	\$ 84,444	Recycle & Trash Fees 310 users (per ordinance \$45.40 bi monthly)
4	Sales Tax Discount Income	47000	\$ 33	\$ 33	Sales Tax Discount (same as last year's budget)
5	Total General Revenue - Garbage		\$ 84,477	\$ 84,477	Total General Revenue - Garbage
6	General Expense				General Expense
7	Trash Service	52500	\$ 85,030	\$ 84,035	Trash Service (303 customers & 7 commercials) OLD RATE \$ SIGNED 3 YEAR CONTRACT EFFECTIVE (\$22.59 Used new contract effective 1-1-2019)
8	Total General Expense - Garbage		\$ 85,030	\$ 84,035	Total General Expense - Garbage
9	Building Permits/Plan Checks	47100	\$ 70,000	\$ 70,000	Building Permits-inspections/Plan Checks (Same as last year's budget)
10	Inspections	47101	\$ 20,000	\$ 4,800	Re-Inspection fees
11	Plan Check for Drainage	47105	\$ 15,000	\$ 13,000	Plan Check for Drainage (6 houses @1500 and 4 swimming pools @1000)
12	Total General Revenue -Permits		\$ 105,000	\$ 87,800	Total General Revenue -Permits
13	Bldg. Permit Administration	55000	\$ 35,000	\$ 35,000	Bldg. Permit Administration (2500*12)+extra \$5,000 just in case
14	Inspection	55501	\$ 20,000		
15	Engineering - Drainage/Construction	56583	\$ 50,000	\$ 54,198	Engineering - Drainage/Construction (Same as actuals)
16	Total General Expense - Permits		\$ 105,000	\$ 89,198	Total General Expense - Permits
17	TOTAL UNRESTRICTED GENERAL FUND PASS THROUGH CASH FLOW - NET		\$ (553)	\$ (956)	TOTAL UNRESTRICTED GENERAL FUND PASS THROUGH CASH FLOW - NET

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18	General Revenue				General Revenue
19	Property Taxes - Current	42100	\$ 949,710	\$ 1,033,436	using Rollback Rate and 2019 Certified Vallues
20	Property Taxes - Delinquent	42200	\$ -	\$ -	Property Taxes - Delinquent
21	Total Property Taxes		\$ 949,710	\$ 1,033,436	Total Property Taxes
22	Int. Income-Taxes	46700	\$ 3,850	\$ 3,850	Int. Income-Taxes (Same as last year's budget)
23	Franchise Tax	43000	\$ 65,795	\$ 55,000	Franchise Tax - (decrease due to state legislation changes only can collect one media franshise)
24	City Sales Tax	44000	\$ 43,439	\$ 49,672	City Sales Tax (Average of last year's budget and actuals)
25	Total Other Taxes		\$ 113,084	\$ 108,522	Total Other Taxes
26	Total General Revenue - Taxes		\$ 1,062,794	\$ 1,141,958	Total General Revenue - Taxes
27	Other Income				Other Income
28	Ambulance Income	48300	\$ 4,820	\$ -	Ambulance Income (none) (VFD keeps the funds now)
29	Court Fees	48200	\$ 7,215	\$ 7,215	Income (Court Fees) (same as last year's budget)
30	Int. Income Certificate of Obligation	45900	\$ -	\$ -	Int. Income Certificate of Obligation (no funds - used on Archley Project)
31	Int. Income Gen Funds	46100	\$ 588	\$ 371	Int. Income Gen Funds (Same as last year's budget)
32	Pet Permits	47200	\$ 67	\$ -	Animal Permits and License (Same as last year's actuals)
33	Alarm and Pet Permits and Misc. Fees.	47201	\$ 1,739	\$ 1,800	Alarm Permits and Misc. Fees. (in between last year's actuals and budget)
34	Other - Board of Adj, Specific Use Permits, Open Records	48100	\$ 400	\$ 400	Other - Board of Adj, Specific Use Permits, Open Records(same as last year's budget)
35	Total General Revenue - Other Income		\$ 14,829	\$ 9,786	Total General Revenue - Other Income
36	One time revenues(Exxon Grant)		0	0	one time revenues(Exxon & HVCEFFC)
37	Total of ALL General Revenue Excluding Pass Through-		\$ 1,077,623	\$ 1,151,744	Total of ALL General Revenue Excluding Pass Through-

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38				General Expense
39				City Operations Expense
40	51500	\$470,898	\$501,845	Police Protection/Court (estimated 7% increase)
41	52000	\$ 182,288	\$ 193,675	Fire Protection (per the actual VFD Approved Budget Oct-Nov-Dec 2019 Budget (\$38,694.72) & Jan-September 2020 Budget(\$154,979.95))
42	52100		\$ -	Paid off
43	52100	\$ 59,375	\$ 21,875	Fire Station Capital Improvement (Balance brought forward)
44		\$ 1,000	\$ 1,000	CERT Supplies
45	53400	\$ 3,000	\$ 3,000	Mosquito Spraying (same as last year's budget)
46	53500	\$ 6,887	\$ 6,887	Street Lights (same as last year's budget)
47		\$723,448	\$728,282	Total General Expense - City Operations Expense
48				PROCEDURAL AND PROFESSIONAL EXPENSES
49	54000	\$ 9,950	\$ 12,025	Tax Collection Fees (SBISD \$ 1,200+ 10% increaseHCAD \$ 9841)
50	54520	\$ 17,250	\$ 17,550	Audit Fees per the contract includes HVCEFFC, HVHEFFC, AND GASB 68
51		\$ -	\$ 2,500	New government requirement separate audit
52	54540	\$ 17,000	\$ 14,946	Legal Fees (average between actuals and last year's budget)
53	54545	\$ 5,000	\$ 5,000	Legal Fees - Zoning (same as last year's budget)
54	56000	\$ 3,500	\$ 3,500	Board of Adjustment (same as last year's actuals)
55	56510	\$ 4,200	\$ 4,200	Insurance - (same as last year's budget)
56	56525	\$ 677	\$ 900	Bank Charges(same as actuals) increase because of decrease in funds in capital improvement funds
57	51600	\$ -	\$ -	Police Protection @ Council Meeting 16 Meetings @ \$140.00 a meeting- Not being done
58	56526	\$ 1,500	\$ 2,000	Dues Both Cassie and Susan Joined GFOAT (Financial Organization)
59	56530	\$ 4,500	\$ 4,500	Public Notices (requirement to publish ordinances in newspaper that have penalties will increase cost)
60	56560	\$ 3,275	\$ 3,275	MuniCode Ordinance Codification (same as last year's budget)
61	56580	\$ 3,000	\$ 3,000	Village Ind. Festival \$2500 plus \$500 for float (same as last year)
62	56581	\$ 250	\$ 250	Books for Library (Same as last year's budget)
63	56550	\$ 4,000	\$ 4,000	Miscellaneous (same as last year's actuals)
64	56570	\$ 15,000	\$ 15,000	Contingency (Same as last year's budget)

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65	Hazard Mitigation Projects	56587	\$ 5,000	\$ 5,000	Hazard Mitigation Projects (Need to plan on doing one of the projects so that FEMA will fund us if necessary)
66	Engineering for new Grant Money	56582	\$ -	\$ -	Engineering for new Grant Money (Same as last year's budget)
67	Engineering Services for Small Projects	56585	\$ 30,000	\$ 30,421	Engineering Services (same as last year's actuals)
68	Total General Expense - Procedural and Professional Expenses		\$ 124,102	\$ 128,067	Total General Expense - Procedural and Professional Expenses
69	CITY HALL OPERATIONS				CITY HALL OPERATIONS
70	City Hall Expenses	56520	\$ 13,000	\$ 13,000	City Hall Operations (same as last year's budget)
71	City Hall Building Maintenance	56521	\$ 4,000	\$ 4,000	City Hall Building Maintenance (same as last year's actuals)
72	Office Supplies & Postage	56540	\$ 4,000	\$ 4,000	Office Supplies & Postage (same as last year's budget)
73	City Hall Equipment/Technology/Software	56545	\$ 6,000	\$ 6,000	City Hall Equipment/Technology/Software (same as last year's budget)
74	New Server, warranty and Installation	56587	\$ -	\$ 5,000	New Server, warranty and installation
75	Website Hosting and Maintenance	56523	\$ 1,500	\$ 1,500	Website Hosting and Maintenance (same as last year's budget)
76	Generator Maintenance of Building	55600	\$ 1,000	\$ 1,245	Generator Maintenance (every other year reduces pay for a 2 year contract)
77	Employee Wages and Benefits		\$ 185,744	\$ 195,676	Includes 7% increase, to 2-1 match on retirement and medical benefits
78	Mayor/Council/City Administrator Expenses	56551	\$ 2,700	\$ 3,000	Mayor/Council/City Administrator (slight increase from last year's budget - lunches for committees)
79	Education	56515	\$ 6,000	\$ 6,000	Education (same as last year's budget training for 2 employees and new councilmember)
80	Election/Voting Machine Rent	56541	\$ 3,500	\$ 3,800	Election/Voting Machine Rent (increase to cover cost overage)
81	Total General Expense -City Hall Operations		\$ 227,444	\$ 243,221	Total General Expense -City Hall Operations
82	TOTAL GENERAL EXPENSE EXCLUDING PASS THROUGH		\$ 1,074,994	\$ 1,099,570	Total General Expense Excluding Pass Through
83	TOTAL UNRESTRICTED GENERAL FUND - NET EXCLUDING PASS THROUGH		\$ 2,629	\$ 52,174	TOTAL UNRESTRICTED GENERAL FUND - NET EXCLUDING PASS THROUGH
84	TOTAL UNRESTRICTED GENERAL FUND - NET		\$ 2,076	\$ 51,218	TOTAL UNRESTRICTED GENERAL FUND - NET

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85	RESTRICTED GENERAL FUND				RESTRICTED GENERAL FUND
86	Child Safety Fees Revenue	48400	\$ 955	\$ 166	Child Safety Fees Revenue (Same as last year's actuals)
87	Transfer from Child Safety Account		\$ -	\$ -	Transfer from Child Safety account to pay for any projects requested by Schools or Civic Club
88	Total Child Safety Revenues		\$ 955	\$ 166	Total Child Safety Revenues
89	Total Child Safety Expenses	53700	\$ 955	\$ 166	Total Child Safety Expenses (Same as revenue)
90	CHILD SAFETY - NET		\$ -	\$ -	CHILD SAFETY - NET
91	Other Metro Revenue				Other Metro Revenue
92	Income-Metro 1	41000	\$ 103,000	\$ 103,000	Income-Metro 1 (per contract will receive until 2025)
93	Interest-Metro 1	46500	\$ -	\$ -	Interest-Metro 1
94	Interest Metro EST	46300	\$ -	\$ -	Interest Metro EST
95	Interest-Metro 2	46400	\$ -	\$ -	Interest-Metro 2
96	Income- Metro 2	41000	\$ -	\$ -	Income- Metro 2
97	Transfer from Metro EST	41005	\$ -	\$ -	Transfer from Metro EST
98	Transfer from Metro 1	41006	\$ -	\$ -	Transfer from Metro 1
99	Transfer from Child Safety Account	41001	\$ -	\$ -	Transfer from Child Safety to pay for street sign engineering
100	Total Other Revenue		\$ 103,000	\$ 103,000	Total Other Revenue
101	Other Metro Expense				Other Metro Expense
102	Street Signs	53600	\$ 2,000	\$ 2,000	Maintenance or damage
103	Engineering Services for Sign	53650	\$ 1,000	\$ 1,000	Engineering -maintenance or damage or additional street signs
104	Metro Funded Misc. Expense	53000	\$ 20,000	\$ 20,000	Metro Funded Misc. Expense (same as last year's budget)
105	Metro Funded Ditch/Ravine Cleaning	53002	\$ -	\$ 30,000	Metro Funded Ditch/Ravine Cleaning (yearly cleaning)
106	Metro - Curb and Gutter Street Repairs	53003	\$ 40,000	\$ -	Metro - Curb and Gutter Street Repairs (same as last year's budget)
107	Metro Funded TxDOT for noise mitigation	53100	\$ 20,000	\$ 20,000	Metro Funded TxDOT for noise mitigation (assumes \$100 K contribution over 5 years) (carry over from last year)
108	Total Other Expense		\$ 83,000	\$ 73,000	Total Other Expense
109	OTHER METRO - NET		\$ 20,000	\$ 30,000	OTHER METRO - NET

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127	DEBT TAX				DEBT TAX
128	Debt Tax Revenue				Debt Tax Revenue
129	Property Taxes-Debt-Current	42101	\$ 366,785	\$ 355,150	Property Taxes-Debt-Current - Amount needed to pay for loan
130	Property Taxes-Debt-Delinquent	42101	\$ -	\$ -	Property Taxes-Debt-Delinquent
131	Int-Income-Debt Taxes-SBISD	46800	\$ -	\$ -	Int-Income-Debt Taxes-SBISD(Same as actuals)
132	Int. Income Anticipation Note-BANK	46600	\$ -	\$ -	Int. Income Anticipation Note-BANK
133	Transfer from General Utilities Acct		\$ -	\$ -	Transfer from General Utilities Acct
134	Total Debt Tax Revenue		\$ 366,785	\$ 355,150	Total Debt Tax Revenue
135	Debt Tax Expense				Debt Tax Expense
136	Transfer out to Metro				Transfer out to Metro
137	Principal Due on 2014 Tax Note	57000	\$ 130,000	\$ 130,000	Principal Due on 2014 Tax Note (10 year tax Note)
138	Interest Due on 2014 Tax Note	57500	\$ 16,425	\$ 13,578	Interest Due on 2014 Tax Note
139	Interest Due on 2018 Tax Note due 9-30-18		\$ 8,621	\$ -	Interest Due on 2018 Tax Note due 9-30-18
140	Principal Due on 2018 Tax Note		\$ 175,000	\$ 180,000	Principal Due on 2018 Tax Note (7 year tax Note)
141	Interest Due on 2018 Tax Note		\$ 36,739	\$ 31,574	Interest Due on 2018 Tax Note
142	Expenses for 2018 Tax Note		\$ -	\$ -	Expenses for 2018 Tax Note
143	Total Debt Tax Expense		\$ 366,785	\$ 355,152	Total Debt Tax Expense
144	DEBT TAX - NET		\$ 0	\$ (1)	DEBT TAX - NET

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145	RESTRICTED UTILITY FUND				UNRESTRICTED UTILITY FUND
146	Operating Revenues				Operating Revenues
147	Water Revenues	45000	\$ 295,984	\$ 287,104	Water Revenues - (Using \$6.50/1000/gal which is a .25 rate increase would have to adopt ordinance)
148	Sewer Revenues	45001	\$ 120,660	\$ 120,660	Sewer Revenues (306 @ \$64.00 +1 @ 525.94 bi monthly)
149	Maintenance Revenues	45002	\$ 41,880	\$ 41,880	Maintenance Revenues (349 connections @ \$20 bi monthly)
150	Garbage - holding account	45003	\$ -		Garbage - holding account
151	Garbage - Sales Tax - holding account	45004	\$ -		Garbage - Sales Tax - holding account
152	Transfer/Surpluses	45025	\$ -		Transfer/Surpluses
153	Utility Services Income	45008	\$ 2,909		Utility Services Income (Same as last year's actuals)
154	New Construction Meter Installation	45009	\$ 4,000	4000	New Construction Meter Installation
155	Interest - Bank	45040	\$ -		Interest - Bank
156	Interest Utility Billing	45060	\$ 4,006		Interest Utility Billing (Same as last year's actuals)
157	Total Operating Revenues		\$ 469,439	\$ 394,042	Total Operating Revenues
158	Operating Expenses				Operating Expenses
159	City Water Supply (COH)	51001	\$ 207,070	\$ 198,060	City Water Supply (COH)
160	Wastewater Disposal (COH)	51002	\$ 93,891	\$ 93,891	The City pays \$24.71 per connection per month (306 connections) and \$262.97 for Holy Cross
161	Utilities -Lift Station	51003	\$ 2,545	\$ 3,131	Utilities -Lift Station (Same as last year's actual)
162	Utilities- Pine Chase Grove	51006	\$ 166	\$ 166	Utilities- Pine Chase Grove (Same as last year's budget)
163	Bank Charges	52000	\$ -	\$ (6)	Bank Charges (Same as last year's actuals)
164	Repairs to Water Lines	55501	\$ 30,000	\$ 30,000	Repairs to Water Lines (Same as last year's budget)
165	Repairs to Sewer Lines	55502	\$ 10,675	\$ 13,838.28	Repairs to Sewer Lines (1/2 of last year's actuals)
166	Repairs to Water Vaults	55503	\$ -	\$ -	Repairs to Water Vaults
167	Repairs to Lift Station	55504	\$ 5,000	\$ 12,033.42	Repairs to Lift Station (1/2 of last year's actual)
168	Replacement of Lift Station Pumps	55506	\$ -	\$ -	Replacement of Lift Station Pumps
169	Water/Sewer System Upgrades	55555	\$ -	\$ -	Water/Sewer System Upgrades
170	Meter Reader	56000	\$ 3,300	\$ 4,085	Meter Reader bi-monthly (Same as last year's actual)

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171	Meter Replacement	55505	\$ 6,650	\$ 6,650	Replace approximately 10 meters + Hilshire Villas 9 *350.00
172	New Construction Meter Installation	55507	\$ 4,000	\$ 4,000	Same as Revenue
173	Water Quality Testing	56001	\$ 28,228	\$ 25,428	Water Quality Testing (12 * 2000 plus 828.10 Water system Fee(TCEQ) + 30 *20 copper and lead and1,000.00 additional testing
174	Extra TCEQ equipment	55561	\$ 10,000	\$ -	Extra TCEQ equipment (carry over from last year)
177	Harris County Flood Control (TCEQ)	55560	\$ 395	\$ 395	Harris County Flood Control (TCEQ) (Same as last year's actuals)
178	Utility Billing Costs	56002	\$ 6,728	\$ 7,071	Utility Billing Costs bi-monthly billing (Same as last year's actual)
179	Office Supplies & Postage	56003	\$ 600	\$ 600	Office Supplies & Postage (Same as last year's budget)
180	Mayor & Council Expenses	56004	\$ 125	\$ 125	Mayor & Council Expenses (Same as last year's budget)
181	Bad Debt	52000	\$ 2,000	\$ 2,000	Bad Debt - Estimate (Same as last year's budget)
182	Contingency	58000	\$ 5,000	\$ 5,000	Miscellaneous (Same as last year's budget)
183	Utility Engr. On-Call Services	60000	\$ 10,556	\$ 10,956	Utility Engr. On-Call Services (double last years budget)
184	Hilshire Villas Engineering Inspections				
185	Total Operating Expenses		\$ 426,929	\$ 417,424	Total Operating Expenses
TCEQ Expenses					
175	Legal	55562	\$ 12,387	\$ 1,000	Legal - TCEQ (half of last years actuals)
176	Legal - City Engineer	55563	\$ 5,000	\$ 3,000	Engineer - TCEQ (half of last years budget)
	Total TCEQ Expenses		\$ 17,387	\$ 4,000	
186	UTILITY FUND REVENUE OVER		\$ 25,123	\$ (27,382)	UTILITY FUND REVENUE OVER
Water Vault					
	Transfer from General Fund			\$ -	Transfer from General Fund
	Total Water Vault Reveune				Total Water Vault Revenue
Water Vault					
	Enginnering & Legal Fees to acquire Easements			\$ 5,000	
	Enginnering			\$ 5,000	
	Construction			\$ 50,000	
	Total Water Vault Expenses			\$ 60,000	
	WATER VAULT - NET			\$ (60,000)	WATER VAULT NET
	Russell Herron - Mayor				
	Susan Blevins - City Secretary				