

**CITY OF HILSHIRE VILLAGE  
8301 WESTVIEW  
HOUSTON, TEXAS 77055**

**TUESDAY, MAY 15, 2012  
REGULAR COUNCIL MEETING  
6:00 P M**

**TAB**

**MAY 15, 2012 REGULAR COUNCIL MEETING: 6:00 P M**

**1. CALL TO ORDER**

1.1 Invocation (Council Member Post)

1.2 Roll Call

**2. CITIZENS COMMENTS/PUBLIC FORUM**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

**3. REPORTS TO COUNCIL**

- 3.1 Police .....1
  - Incident Report for April
  - Up to date incident report for May
  
- 3.2 Engineers Report: .....2
  - Hazard Mitigation Grant Program (HMGP)
    - a. Pine Chase and Glourie Drives Paving & Drainage Improvements Project  
\$4,000,000  
1027 Glourie Circle  
1203 Wirt  
8201 Westview  
# 21 Hickory Shadows

TUESDAY, MAY 15, 2012  
REGULAR COUNCIL MEETING  
6:00 P M

TAB

**4. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):**

4.1 Authorizing final payment of Don Mar Grading, Inc.'s Pay Application No. 3 for work related to the Pine Chase Drive Drainage Improvements Project (TDRA Grant) in the amount of \$ 11,239.55.(-HDR/C&M) .....3

**(If there are no objections from Council the City Engineer is excused at this time.)**

**5. REPORTS TO COUNCIL – CON'T**

5.1 Fire Commissioner (Council Member Davis).....4

5.2 Building (City Secretary)  
Permits and inspections issued.....5

5.3 City Secretary  
Complaint & Issues Report .....6  
Breakdown of to date cost associated with Farris lawsuit and Grosz's notice of intent to sue.  
Consent Agenda  
Election results and procedures for canvassing  
Date of Canvass

5.4 Treasurer.....7  
Financials  
Quarterly Investment Report

**6. DISCUSSION ITEMS:**

6.1 Bridle Spur (Mayor Pro Tem Whiting) .....8

6.2 Code Enforcement Officer (City Secretary Blevins) .....9

6.3 Meeting with Joe Morrow of First Southwest (Mayor Pro Tem Whiting and Council Member Post) .....10

6.4 Discussion of changes to meeting protocol and frequency. Discussion items include:  
(Council Member Bristow)

1. Pledge to American and Texas flag
2. Changes to consent agenda
3. Council members responding to citizens comments
4. City attorney required to attend entire council meeting
5. Two meetings per month

TUESDAY, MAY 15, 2012  
REGULAR COUNCIL MEETING  
6:00 P M

TAB

**7. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):**

7.1 Consider and approve the Interlocal Agreement for Police and Municipal Court services between City of Hilshire Village and City of Spring Valley Village. (Olson & Olson)... 11

7.2 Accepting the City's FYE 2011 Audit (Council Member Bristow)..... 12

7.3 Approving the City of Hilshire Village Ordinance Number 675 amending the Fire Sprinkler System Ordinance. .... 13

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, BY DELETING SUBSECTION (b) OF SECTION 5.102 OF ARTICLE 5.100 OF CHAPTER 5 THEREOF AND SUBSTITUTING THEREFOR A NEW SUBSECTION (b) OF SECTION 5.102, REVERTING BACK TO THE ORIGINAL SECTION 903.2 OF THE INTERNATIONAL FIRE CODE "2009 EDITION," RELATING TO AUTOMATIC SPRINKLER SYSTEM.; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF ANY PROVISION OF THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

7.4 Discussion and possible authorization for the Mayor Pro Tem Whiting to enter into an Interlocal Agreement with Houston-Coastal Bend Employee Benefits Cooperative (there is no cost to the City to join) after approval by the City Attorney. (City Secretary Blevins)..... 14

7.5 Authorizing part of the VFD 2011 surplus budget funds that were approved by City Council to go to the Capital Replacement Fund to also be devoted to the employee 457 plan. (Council Member Davis) ..... 15

7.6 Approving the City of Hilshire Village Tree Removal Permit and associated fees to be added to the Fee Schedule. (Council Member Post) ..... 16

**8. REPORTS FROM COUNCIL**

8.1 Mayor and Council:

**Mayor Pro Tem Whiting:**

Metro ..... 17  
Ridgeley Crossing Maintenance

TUESDAY, MAY 15, 2012  
REGULAR COUNCIL MEETING  
6:00 P M

TAB

**9. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON) – CON'T**

**Recess the Regular Council Session**

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

**9.1 CLOSED EXECUTIVE SESSION:**

Consultation with Attorney regarding pending and possible litigation (Authorized under Texas Government Code, Section 551.071) to discuss:

- Bridle Spur issues and threatened litigation
- Farris lawsuits
- Marc Grosz's letters of intent to sue the City

Personnel matters (Authorized under Texas Government Code, Section 551.074 Personnel Matters) to discuss:

**Convene the Regular Council Session**

9.2 City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

**(If there are no objections from Council the Attorney is excused at this time.)**

**10. CONSENT AGENDA**

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

10.1 Disbursements: Summary, Deposits..... 18  
Invoices

10.2 Approving the Minutes from the Regular Council Meeting of April 17, 2012..... 19  
Regular Council Meeting, May 15, 2012

TUESDAY, MAY 15, 2012  
REGULAR COUNCIL MEETING  
6:00 P M

TAB

**10.3** Approving a donation of \$500 to the HV Civic Club to fund the decorating of the Hilshire Village Parade float for the 4<sup>th</sup> of July Independence Festival. (This expense has been approved in our 2010/2011 budget). .....**20**

**10.4** Approving a temporary permit allowing the Hilshire Village 4<sup>th</sup> of July Festival Float to be parked outside during the construction and tear-down. ....**21**

**10.5** Approving a donation of \$750.00 to the Villages Independence Festival. (This expense has been approved in our 2010/2011 budget). ....**22**

**11. ADDITIONAL COUNCIL COMMENTS**

**12. ANNOUNCEMENTS**

**13. ADJOURNMENT**

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).  
City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

**I, Susan Bleivins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on MAY 11, 2012 at 4:45 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.