

**CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055**

**TUESDAY, AUGUST 21, 2012
REGULAR COUNCIL MEETING
6:00 P M**

TAB

AUGUST 21, 2012 REGULAR COUNCIL MEETING: 6:00 P M

1. CALL TO ORDER

- 1.1 Invocation (Mayor Pro Tem Post)
- 1.2 Pledge of Allegiance (Council Member Bristow)
- 1.3 Roll Call

2. CITIZENS COMMENTS/PUBLIC FORUM (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. COUNCIL COMMENTS:

4. REPORTS TO COUNCIL:

- 4.1 Police..... 1
 - Incident Report for July
 - Up to date incident report for August

- 4.2 Engineers Report: 2
 - Hazard Mitigation Grant Program (HMGP)
 - a. Pine Chase and Glourie Drives Paving & Drainage Improvements Project
\$4,000,000
 - 1130 Glourie Drive
 - 1122 Guinea Drive
 - 8210 Burkhart

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5. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):

5.1 Authorizing the Mayor, City Secretary and City Engineer (HDR) to process Contractor's (Triple B Services, LLP) Monthly Pay Estimates related to the Pine Chase and Glourie Drive Paving, Drainage and Utility Improvements Project, and submitting them to FEMA/DEM for reimbursement. Upon receipt of reimbursement(s) from FEMA/DEM, the City will authorize the release of payment(s) to the Contractor – (HDR- Efrain Him) **3**

5.2 Approving the design and configuration of new street and stop signs for the City and grant the City Engineer permission to seek quotes. (Council Member Castro and HDR – Efrain Him) **4**

(If there are no objections from Council the City Engineer is excused at this time.)

6. REPORTS TO COUNCIL

6.1 Fire Commissioner (Council Member Davis)..... **5**

6.2 Building (City Secretary)
Permits and inspections issued **6**

6.3 City Secretary
Complaint & Issues Report..... **7**
Breakdown of to date cost associated with Farris lawsuit and Grosz's notice of intent to sue.
Consent Agenda

6.4 Treasurer **8**
Financials

7. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):

7.1 Approving the City of Hilshire Village Ordinance Number 677 amending the Schedule of Fees for Permits.(City Secretary Blevins and Council Member Castro) **9**

**AN ORDINANCE OF THE CITY OF HILSHIRE VILLAGE, TEXAS
ADOPTING A SCHEDULE OF FEES TO BE CHARGED FOR
SERVICES PERFORMED BY THE CITY; PROVIDING A PENALTY
NOT TO EXCEED \$500.00 FOR EACH DAY OF VIOLATION;
REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES
INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING
FOR SEVERABILITY.**

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7.2 Approving the City of Hilshire Village Resolution Number 123 authorizing and approving membership in the Gulf Coast Coalition of Cities for the purpose of protecting the interest of the City and its Citizens with respect to electric and gas utility matters. (Mayor Whiting) 10

7.3 Authorizing the Mayor to execute the Collateral Security Agreement and sign the Resolution Certificate and Certificate of Incumbency for Amegy Bank to utilize Federal Home Loan Bank in Dallas for all custodial needs. (City Secretary Blevins) 11

7.4 Authorizing the spraying of mosquitoes to be increased to two (2) times a week during mosquito's season at \$35 a spraying to be continued for 13 weeks. (Mayor Whiting) 12

8. DISCUSSION ITEMS:

8.1 METRO Mobility Fund (Mayor Whiting and Mayor Pro Tem Post) 13

8.2 City's Professional Service Contracts to be reviewed (Mayor Whiting)..... 14

8.3 Revision of Plan Check list (City Secretary Blevins) 15

(If there are no objections from Council the City Attorney is excused at this time.)

9. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON) – CON'T

Recess the Regular Council Session

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

9.1 CLOSED EXECUTIVE SESSION:

Consultation with Attorney regarding pending and possible litigation (Authorized under Texas Government Code, Section 551.071) to discuss:

Personnel matters (Authorized under Texas Government Code, Section 551.074 Personnel Matters) to discuss:

Convene the Regular Council Session

9.2 City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

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(If there are no objections from Council the Attorney is excused at this time.)

10. REPORTS FROM COUNCIL

10.1 Mayor Whiting

11. CONSENT AGENDA

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

11.1 Disbursements: Summary, Deposits 16
Invoices

11.2 Approving the Minutes from the Regular Council Meeting of July 21, 2012 17

12. ADDITIONAL COUNCIL COMMENTS

13. ANNOUNCEMENTS

14. ADJOURNMENT

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).
City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on AUGUST 17, 2012 at 4:30 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.